

ALLEGHENY TOWNSHIP SUPERVISORS

3131 Colonial Drive, Duncansville, PA 16635
Phone No. (814) 695-9563 / email address: treasurer@alleghentownship.us
Shelley A Berry, Treasurer

Business License Renewal Application

Dear Business Owner:

In accordance with our Business License Ordinance (Ordinance No. 235-05-12-2011) all business owners must renew their business license each and every year they are in business, for each business and each business location within the Township. We are providing you with your annual renewal application for this year. A copy of the ordinance is available at our website at the following location http://www.alleghentownship.us/images/pdf/business_license_ordinance.pdf

Please verify the business information provided to our office last year. Update or correct any incorrect information. Fill in any line item that has been left blank. Once all the information is correct, please sign and date the application and return the bottom half of the application with the applicable license fee.

\$50.00 If postmarked on or before July 1st, each year
or

\$60.00 If postmarked on or after July 2nd, each year

Please make checks Payable to: **Allegheny Township Supervisors**

Upon receipt of your renewal application and payment, your license will be issued in the D/B/A name, unless requested differently, and sent to the mailing address you provide. If you have any questions, please feel free to contact me at the above listed number or email address.

Please separate at the perforated line and return the bottom half with your payment, Thank you

Business License Renewal Form

BUSINESS INFORMATION: (* Required Information)

*FEIN: _____

*Doing Business As: _____

*Business Location within Allegheny Township: _____

*Business Name: _____

*Mailing Address: _____

*Business Phone: _____ Email: _____

*Contact Person(s): _____ Year Business Opened in Allegheny Township: _____

Signature: _____ Date: _____

**** By signing this document**, you are stating you have verified all the above information is true and correct to the best of your knowledge and you have made any changes necessary in order to provide us with the most current information regarding the listed business.

**** If you are no longer in business or the business has moved from the Township**, please indicate below by checking which applies and return this form. We will then remove you from any future mailings.

_____ No longer in business.

_____ Business is no longer located in Allegheny Township.